

Read the explanatory notes carefully before completing this form

CENSUS OF LIBRARIES 1959

1. Name of library: Linwood Public - Christchurch
 2. Controlling authority: Local Library Committee of
Volunteer members.
 3. Terms of use—(a) State whether or not library operates as a "free" library: no [Ⓢ]
 (b) State other conditions applicable: Subscribers pay subscriptions
and for extra books. (3/- per copy)

4. Central library hours: ^{Ⓢ Books supplied from Cant. P. Lib. from K. pool system raised free supply 9.150}

Open for:	Mon. Hours	Tues. Hours	Wed. Hours	Thurs. Hours	Fri. Hours	Sat. Hours	Sun. Hours	Total Hours	Number of Days Open Each Week
(a) Circulation	3	3	3	3	3	1 1/2	—	16 1/2	16 6
(b) Reading and study									

5. Agencies other than central library:
 (a) Number of branches with separate staff: —
 (b) Number of other distribution points (excluding library vans): —
 (c) Number of library vans used for circulation: —

6. Book stock:

Library's Own Stock	ADULT		JUNIOR		Total
	Free Fiction	Free Non-fiction	Fiction	Non-fiction	
(a) No. of vols. at beginning of year	2461	6169	—	—	24630
(b) No. of vols. added during year	610	204	150	—	964
Total of above	3071	6373	150	—	26594
(c) No. of vols. withdrawn or lost during year	334	36	—	—	370
(d) No. of vols. at end of year	2737	6337	150	—	26224

(e) C.L.S. stock on loan at 31 March 1959—Adult: — Junior: — Total: —
 (f) Number of volumes not normally available for loan, i.e., reference only (included above): 8 (1 Readers Handbook, 6 Internat. Encyclopaedia)
 (g) Number of newspapers currently received: Six
 (h) Number of periodicals currently received: 27 (25)

7. Circulation and use—Number of books lent for home use:

	ADULT			JUNIOR		Total Books
	Free Fiction	Free Non-fiction	Periodicals	Fiction	Non-fiction	
(a) Own stock	50048	—	—	—	—	—
(b) C.L.S. stock	—	—	—	—	—	—
Totals	50048	—	—	—	—	59615

Subscriptions Rental 49.700
Records not kept separately
Stocked by Cant. Pub. Library (9537)
on loan to Linwood
INCL. PERIODICALS

(c) Number of art prints: — (d) Number of gramophone records: —
 (e) Other (specify): —

8. Other particulars:
 (a) Normal period of loan for adult books: 14 days.
 (b) Inter-library loans and request service—No. of books lent to other libraries: —
 No. of books borrowed from other libraries: 21
 (c) State method and rate of fines for overdue books: 1/- per diem
 (d) Reservation fee: — (e) Interloan charge: —
 (f) Rental collection charges—Books: —
 Magazines: —
 Art prints: —
 Gramophone records: —
 (g) State restrictions (if any) on number of books that may be borrowed at one time—
 Free section: — Rental section: —
 (h) State type of book in rental collection (if any): not in operation

9. Membership:

Number of Borrowers	With Free Membership		Paying a Subscription		Who Must Pay Rental for Each Book Taken	
	Adults	Children	Adults	Children	Adults	Children
(a) At beginning of year <u>1/3/58</u>	—	1846	714	—	—	—
(b) Joined during year	—	279	247	—	—	—
Totals of above	—	2125	961	—	—	—
(c) Withdrawn during year	—	578	209	—	—	—
Totals at end of year	—	1547	752	—	—	—

(d) Number of readers on the premises: 608 (19)

10. Subscription rates and rental charges:
 (a) Subscriptions—Adult: 7/- per annum.
 Junior: — per annum.
 By whom payable: all adult members except life & honorary members
 (b) Rental charges—Rate per book: —
 By whom payable: —

11. Staff:

Name of Position	Persons Employed		Number of Library School Graduates and Staff With Other Library Training						Annual Salaries Paid to Full-time Staff		
	Full-time	Part-time	A	B	C	D	E	F	Highest £	Lowest £	Mean £
(a) Chief librarian											
(b) Librarians											
(c) Library assistants											
(d) Administrative											
(e) Bindery staff											
(f) Cleaners, custodians, etc.											
Totals	1	1									£102

adults 38
children 32 (Parent-Teacher)
all voluntary workers