REVISED
RULES & REGULATIONS,
TOGETHER WITH A LIST OF THE OFFICERS AND MEMBERS
NOW FORMING
THE CHRISTCHURCH
VOLUNTEER
FIRE BRIGADE.

FOUNDED 7TH NOVEMBER, 1860.

MDCCCLXII.
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GLOUCESTER STREET.
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CHRISTCHURCH: PRINTED AT THE UNION PRINTING OFFICE,
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RULES, ETC.

I.

That this Brigade be called “The Christchurch Volunteer Fire Brigade,” to consist of Fifty Able-bodied Working Members.

II.

That these members be divided into Two Companies: No. 1 to consist of Twenty Members, living south of Worcester-street, who shall work the No. 1, or Liverpool and London Insurance Company’s Engine; No. 2, to consist of Thirty Members, living north of Worcester-street, who shall work the No. 2, or Provincial Government Engine.

III.

That the members of each company shall, on the alarm of fire, repair with all possible speed to the engine-house of the company to which they belong, there to be under the orders of their officers.

IV.

Upon the arrival of the engine at the fire, the hose shall be laid at once by the members present; and those laying the hose shall retain the hose keys, and be responsible for the same.

V.

That any member who cannot attend practice shall send a written apologie to the Captain of their
respective engine, who shall lay the same before the committee, and they shall consider whether their excuse is a sufficient reason for their absence; and that the committee be empowered to impose fines not exceeding five shillings, or expel members, as they think fit.

VI.

That all members refusing to do duty, as commanded by the officer in charge, shall be examined before the committee, and dealt with according to Rule V.

VII.

That all members not returning to their respective engine-houses after a fire or practice, when the roll is called, previous to disbanding, shall be considered absent, and dealt with according to Rule V.

VIII.

That every member shall appear clean and properly dressed at parade (wearing the uniform of the Brigade), under a penalty to be decided upon by the committee.

IX.

That the post of honour be given to the first member of each company arriving at their respective engine-houses, for which he shall receive a mark; and the first member of each company, numbering three such marks, shall be entitled to a medal, to be given by the Brigade.

X.

That the Brigade meet for practice every alternate Tuesday evening, at half-past six o'clock, until thoroughly efficient, when all members must attend, or be dealt with according to Rule V.

XI.

That any member shall be eligible for election to any office in the Brigade, to serve for a period of twelve months, and each company shall elect their own officers.

XII.

That the Brigade shall be under the orders of the Superintendent or his assistant, and that each company shall have a Captain, Assistant Captain, Branchman, and Assistant Branchman.

XIII.

DUTIES OF THE OFFICERS.

SUPERINTENDENT.

That the Superintendent, on the alarm of fire, shall at once proceed to it, and remain till he thinks it safe to leave, having, however, the power to leave two or more of the Brigade in charge of the ruins, to prevent further outbreak.

ASSISTANT SUPERINTENDENT.

That his duties be the same as the Superintendent's, in his absence.

XIV.

CAPTAIN.

That the Captain, on the alarm of fire, shall at once proceed to the engine-house, and assist in taking the engine to the fire, and he shall have the charge of
the engine and hose, as directed by the Superintendent. After the fire is extinguished, he shall see the engine housed, and left in proper working order, and shall also call the roll.

XVII.
ASSISTANT CAPTAIN.
That his duties be the same as the Captain’s, in his absence.

XVIII.
BRANCHMAN.
That he shall, on the alarm of fire, proceed to the engine-house, and assist in taking the engine to the fire; and he shall take charge of the branch, and be under the direction of the Superintendent.

XIX.
ASSISTANT BRANCHMAN.
That his duties be the same as the Branchman’s, in his absence.

XX.
SECRETARY.
That his duties be to keep the books, and to make known to members, by advertisement, or otherwise, any meeting of the Brigade, and to keep record of fires and practices.

XXI.
TREASURER.
That he shall take charge of the moneys belonging to the Brigade, and always, when a sufficient sum has been received, shall deposit the same in the Bank of New South Wales, in the name of “The Christchurch Volunteer Fire Brigade;” and all such moneys shall be drawn by the Secretary and himself, by order.

XXII.
That a Financial Committee be elected, to serve for twelve months, to consist of the Secretary, Treasurer, and three members, who shall examine and endorse all accounts.

XXIII.
That the accounts be audited every six months, and a report rendered by the Secretary: the Auditors to be chosen by the Brigade.

XXIV.
That any gentleman, after being proposed and seconded by members of the Brigade, on paying the sum of one guinea per annum in advance, shall be considered an honorary member of the Brigade: the fund so raised to be devoted to the general purposes of the Brigade.

XXV.
That the annual general meeting be held on the 7th November, and the quarterly general meetings on the first Tuesday in the months of February, May, and August.

XXVI.
That the business of the Brigade be managed by a committee (to report to a general meeting every six months), to consist of the Superintendent, the two Captains, the two Branchmen, Secretary, Treasurer, and seven members of the Brigade.

XXVII.
That any officer or member wishing to retire, shall give notice in writing to the Secretary to that effect, and a general meeting will be called (so soon as the resignation has been accepted by the committee) to elect his successor.
XXVIII.

That any gentleman wishing to become a member of the Brigade, shall be proposed and seconded at a general meeting, and if a majority of votes are in his favour, he shall be declared elected.

XXIX.

That the keys of No. 1 Engine-house shall be kept at the office of Cookson, Bowler, and Co., by Mr. Thos. Anderson, Hereford-street, Mr. J. C. Angus, Cashel-street, and by the policeman on night duty. The keys of No. 2 Engine-house shall be kept by the man in charge of the engine, by Mr. Thos. Wilson, Colombo-street, and at the Police Station.

XXX.

That six runners be appointed, whose duty it shall be to arouse the members of the Brigade, on the alarm of fire, in their respective districts; then to proceed to the scene of the fire, and be under the orders of the officer in command.

Their services shall be rewarded by the payment of one shilling from each man they can find at home, on the alarm of fire, and they shall be provided with some distinctive mark or badge.

XXXI.

That none of the foregoing rules be altered or rescinded, unless by a majority of three-fourths of the members.