

**NGĀ HERE O TE NOHO MEMA (i te 1 o Mahuru 2015)**

1. Māu anō e tiaki ngā taputapu ka tangohia mō te wā, ki tō kāri. I raro i tēnei karangatanga ko ngā mea katoa ka tangohia mō te wā e ētahi atu tāngata e whakamahi ana i te kāri.
2. Ka taea te nuinga o ngā taputapu te tango mō ngā rā 28. I tua atu i tērā, me utu ngā whaina hapa hei te whakahokinga mai o te taputapu.
3. E kore koe e āhei ki te tango taputapu mehemea:
  - a. kāore koe e whakahoki i ngā taputapu i roto i ngā rā 27 atu i te rā whakahoki;
  - b. he whaina hapa, he nama rānei ōu, piki ake i te takanga wā e whakaetia ana hei nama (e whakaaturia ake nei i te pae tukutuku o te whare pukapuka i te tauwāhi e whāi ake nei: [my.christchurchcitylibraries.com/charges/](http://my.christchurchcitylibraries.com/charges/));
  - c. he whaina kāore anō kia ea, he nama rānei ōu, kotahi marama neke atu e hapa ana.
  - d. ko koe te kaitiaki o tētahi tamaiti (i raro iho i te 16 tau) kua tukua tana pūkete ki tētahi Kamupene Kohikohi Nama mō ngā whaina kīhai i ea, mō ngā utunga rānei, ngā rawa ngaro rānei.
4. Me mātua whakamōhio mai koe ki Ngā Kete Wānanga o Ōtautahi, mehemea kua ngaro, kua tāhaetia rānei tō kāri. Ka noho haepapa tonu koe mō ngā taputapu i tangohia ai ki te kāri, taea noatia te wā whakamōhio.
5. E taea ai te tono kia Noho Mema, me mātua tuku mai e koe ngā momo tautohu e whai ake nei:
  - a. he taunakitanga tuakiri (he uruuru whenua, ētahi atu momo tautohutanga e rua rānei, ā, me ID whai whakaahua tētahi)
  - b. he taunakitanga kāinga noho (pūkete hiko, pūkete waea, pēke rānei, he tauākī kia kaua e piki ake i te 30 ngā rā te tawhito).
6. Mehemea kei raro iho koe i te 16 tau i te wā o te whakauru mai, me mātua haina tētahi matua, tētahi kaitiaki rānei i tō Tono kia Noho Mema. Ko ngā whakawhiti kōrero mō tō noho mema ka haere ki tō matua, ki tō kaitiaki rānei i raro i te ture, ā, mā tōna haina i tō tono ka whakaae hoki ia kia riro māna te haepapa mō te whakamahi tika i tō kāri, taea noatia ngā whaina me ngā nama katoa e tika ana māu e utu.
7. E kore e riro mā Ngā Kete Wānanga o Ōtautahi, e kawe te haepapa mō te kōwhiringa taputapu ka tangohia mō te wā, ki tō kāri.
8. Tērā pea ka rerekē haere ēnei Here o te Noho Mema. Ka whakaaturia ngā Here hou i te paetukutuku o te Whare Pukapuka i te tauwāhi e whai ake nei: [my.christchurchcitylibraries.com/conditions-of-membership/](http://my.christchurchcitylibraries.com/conditions-of-membership/) Ka kīia kua whakamōhiohia koe mō ēnā rerekētanga, ka whakaae hoki koe kia herea koe e ngā Here hou, i a koe e noho mema ana.
9. Mēnā kua tukua tētahi nama mai i tō Pūkete Whare Pukapuka, i te Pūkete Whare Pukapuka rānei o tētahi tamaiti ko koe tōna kaitiaki, ki tētahi Kamupena Kohi Nama, ka riro māu e utu ngā nama kohikohi mō te whāinga i te nama tuatahi.

**TAUĀKĪ MŌ TE MATATAPU**

10. Mā te whakaoti i tētahi Tono Kia Noho Mema kei te hoatu mōhiohia whaiaro koe mōu anō ki Ngā Kete Wānanga o Ōtautahi (tētahi wāhanga o Te Kaunihera o Ōtautahi). Kei te whakaae hoki koe ka taea e Ngā Kete Wānanga o Ōtautahi ērā mōhiohia te whakamahi hei:

HAINATANGA: \_\_\_\_\_

HAINATANGA MATUA/KAITIAKI I RARO I TE TURE: \_\_\_\_\_  
(Mehemea kei raro iho ngā tau o te kaitono i te 16)

**“whakaaro” WHARE PUKAPUKA**

Kāore i tua atu i te kāri whare pukapuka hei takoha māu ki tō tamaiti  
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- a. whakahaere i tō noho mema, tae atu ki te whakatika i ō pūkete, te whakamōhio i a koe mō ngā taputapu hapa, te whai i ngā whaina me ngā nama tārewa, te whakamōhio i a koe mō ngā ratonga whare pukapuka, me te whakapā atu hoki ki tō tangata whakapā nāu i whakaingoa;
  - b. matapaki ki ō mātua me ō kaitiaki i raro i te ture, mehemea kei raro iho ō tau i te 16, mō ngā āhuatanga katoa ka ara ake i tō noho mema o Ngā Kete Wānanga o Ōtautahi.
11. Ka āhei ngā mōhiohia te hoatu ki ngā kaimahi Kaunihera e tika ana me/ki tētahi whakahaere rapu nama/rānei ki te whakatau Ngā Kete Wānanga o Ōtautahi kia whāia he huarahi rapu moni i a koe mō ngā whaina me ngā nama tārewa. Ka noho nama pea koe mō te kohi nama utunga nama.
  12. Kei te whakaae koe ka taea te whakapā atu ki a koe mā te mēra, mā te ī-mēra, mā te waea rānei (tae atu ki ngā karere waea aunoa me ngā karere kuputuhi) ā, e kore e riro mā Ngā Kete Wānanga o Ōtautahi e kawe te haepapa mō te hunga tuatoru ka whai wāhi ki ngā karere mēra, ki ngā karere ī-mēra, ki ngā karere waea rānei ka tukua atu ki a koe.
  13. Ko ngā mōhiohia whaiaro mōu ka puritia e Ngā Kete Wānanga o Ōtautahi. Ka āhei koe te uru kia kite i ēnei mōhiohia, te tono hoki kia hurihia.
  14. I raro i te ture, kāore koe e herea kia tāpae mōhiohia whaiaro. Ahakoa rā, mehemea kāore koe e tāpae mai i ngā mōhiohia e tonoa nei i te Tono kia Noho Mema, e kore pea Ngā Kete Wānanga o Ōtautahi e āhei te whakaoti i tō tono.

**HE KĪ TAURANGI NĀ TE MEMA**

15. Māku, mā te kaitono (*me whakauru tō ingoa katoa*)

e kī taurangi:

- a. He pono ngā mōhiohia e horaina atu nei i te Tono kia Noho Mema;
- b. Kua pānuitia, kua mārāma, kua whakaae hoki au ki ngā Here o Te Noho Mema;
- c. Kua pānuitia kua mārāma hoki ki te Tauākī Matatapu;
- d. Kua whakaae atu au kia whakamahi Ngā Kete Wānanga o Ōtautahi i ngā mōhiohia whaiaro i roto i te Tono kia Noho Mema mō ngā take e tākina atu nei i te Tauākī Matatapu;
- e. Kua whakaae te Tangata Whakapā atu i whakaingoaia i te Tono kia Noho Mema māku e hoatu ō rātou taipitopito ki Ngā Kete Wānanga o Ōtautahi, kua whakaae hoki mā Ngā Whare Pukapuka o Ōtautahi ēnei taipitopito e whakamahi mō ngā take kei roto i te Tauākī Matatapu;
- f. Kua whakaae te matua te kaitiaki rānei i raro i te ture nāna i haina te Tono kia Noho Mema māku e hoatu ō rātou taipitopito ki Ngā Kete Wānanga o Ōtautahi, kua whakaae hoki mā Ngā Kete Wānanga o Ōtautahi ēnei taipitopito e whakamahi mō ngā take kei roto i te Tauākī Matatapu;