

Changes to the way you access PCs, print & photocopy

Our updated system '**Pharos**' is an automated computer booking system that provides fair access to all customers. It is a convenient way to pay for:

- Printing
- Photocopying
- Full internet access
- Other library services and products

How does it work?

1. You will need a Pharos account. This will take a few minutes to set up at a customer service desk.
2. Money can be loaded onto your account at a customer service desk. Any credit on your library card or E services card can be transferred to your Pharos account.
3. Once you have an account you can "book" a computer at the library's booking station. Bookings can be made up to 7 days in advance. We are unable to take telephone bookings.
4. You will be asked to enter your username and PIN when printing, photocopying or using a bookable computer.
5. Bookings are limited to 30* or 60 minutes.

* Some libraries will offer 30 minute express bookings

Please note: Microsoft Office is now available for free on most PCs. Normal printing charges will apply.

Pharos will be available at the following Christchurch City Libraries locations from these dates:

Central	June 25	Papanui	July 26	Redwood	August 24
Upper Riccarton	July 10	Bishopdale	August 7	Akaroa	August 28
Halswell	July 12	New Brighton	August 14	Lyttleton	Sept 4
South	July 17	Parklands	August 16	Sumner	Sept 6
Hornby	July 19	Shirley	August 21	Spreydon	<i>after refurbishment</i>
Fendalton	July 24	Linwood	August 23		