

the general house management including the appointment and dismissal of the paid officers and servants of the Institute, subject to the approval of the Committee.

- No. 8. That, except as hereinafter provided, the Treasurer shall pay into the Bank to the credit of the Institute all moneys received by him on its behalf, within forty eight hours after he shall have received the same.
- No. 9. That, the Treasurer may retain a balance not exceeding ten pounds for incidental expenses connected with the house management.
- No. 10. That, all accounts exceeding five pounds in amount shall be met by checks drawn by the Treasurer in Committee, and countersigned by the President.
- No. 11. That, at each monthly meeting of the Committee, the Treasurer shall lay his books on the table & shall report the receipts and disbursements for the month, all rules laid down by him under the authority of these Laws, and generally on all matters connected with his office.
- No. 12. That, the Treasurer as house manager shall have power to make from time to time such regulations as may be necessary, as to the hours and days on which the Institute shall be open, and for the maintenance of order and good conduct in the Rooms of the Society. and any member transgressing such rules shall be liable to a fine not exceeding two shillings and six pence, subject to an appeal to the Committee. Provided always that such regulations shall be reported to the Committee, at its next sitting for confirmation or otherwise; and provided further that no regulation once cancelled by the Committee shall be promulgated again without its formal sanction.
- No. 13. That, the Treasurer shall cause a suggestion book to be kept in the rooms of the Institute, in which any member may make such suggestions as he

may

may wish.

- No. 14. That, under the Committee the paid officers & servants of the Institute shall be responsible to the Treasurer only.
- No. 15. That, the Treasurer shall keep a copy of all regulations in force under his authority, posted on the notice Boards of the Institute.
- No. 16. That, the Librarian shall have charge of the Library of the Institute and order all books, Newspapers, and periodicals.
- No. 17. That, the Librarian shall be assisted by a sub-committee of two, named by himself and approved by the Committee.
- No. 18. That, the Librarian shall have power to make from time to time such regulations as may be necessary as to the issue, use, and circulation of the books, and any member transgressing such rules shall be liable to a fine not exceeding two shillings and six pence, subject to an appeal to the Committee. Provided always that such regulations shall be reported to the Committee at its next sitting for confirmation or otherwise; and provided further that no regulation once cancelled by the Committee shall be again promulgated without its formal sanction.
- No. 19. That, the Librarian shall cause a suggestion book to be kept in the Rooms of the Institute, in which any member may suggest new books or periodicals.
- No. 20. That, the Librarian shall, with the advice of his committee, dispose of such funds as may from time to time be entrusted to him for securing such books as might otherwise be lost to the Institute.
- No. 21. That, except in the case above specially provided for the Librarian shall make no purchases for the library without a vote in committee authorizing him so to do, and it shall be his duty to prepare and submit to the Committee from time to time Lists of Books &c for their approval.
- No. 22. That, the Secretary shall keep correct minutes of the proceedings, conduct the correspondence, and summon all

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