

Monthly Meeting of Committee
Dec 3rd 1862

Present

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|----------------|-----------------|
| The Treasurer | The Secretary |
| Mr. W. D. Wood | Mr. J. Anderson |
| " J. Daymond | " J. C. Brooke |
| " G. Chinall | " J. Pavitt |
| " J. Johnston | " E. Reece |
| " Clephane | |

Mr Wood in the Chair

The Minutes of Monthly Meeting November 5th 1862 read and approved

The Treasurer reported he had taken up Bill for Site and paid all interest

Moved by Mr Daymond
Resolved

That the Treasurer be authorized to receive all monies voted by the Provincial Council in behalf of this Institute

Resolved

That the Secretary be authorized to acknowledge with thanks all Books so presented to this Institute if approved by the Librarian

Clerk reported the receipt of a Map of the Mandeville District from Mr. May.

Resolved that a sub-committee consisting of Mr. Johnston, Mr. Reece and Mr. Anderson be appointed to consider the best means of immediately commencing the building of the Mechanics Institute, and to report to this Committee this day week

And to conform the ^{next} day of January 1863

J. C. Brooke
Chairman

Special Meeting of Committee
Dec 10th 1862

Present

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|---------------|---------------|
| The Treasurer | The Librarian |
| Mr. Daymond | Mr. Brooke |
| " Clephane | Mr. Fraser |
| " J. Pavitt | Mr. Phillips |
| " Anderson | " Reece |
| | " Johnston |

Archdeacon Mathias in the Chair

The sub-committee appointed by the General Committee of the Mechanics Institute has reported as follows

- 1st The sub-committee have visited the building site and on examination find that there will be a considerable quantity of surplus earth. They recommend that the surplus earth be used for filling in the hollow face in front of the Sections
- 2nd The Sub-Committee have had a conference with the Town Surveyor and that Gentleman has promised to recommend in his report for Monday next that for sanitary reasons the stagnant water lying in front of the Sections should be removed and the holes filled up. And that the Municipal Council pay one half the cost of such work
- 3rd That the sub-committee beg to suggest the advisability of co-operating with the Municipal Council in carrying out such works in conditions that the Municipal Council will undertake to pay one half of the cost.

4th The sub-committee have enquired into the amount of funds at the disposal of the Committee and find the amount as follows 130 Shares at £5 = £650-0-0
Government Grant. 500-

£1150. 0-0

out of this amount about £265 has been paid for the Building Site leaving a balance of say £885

5th The sub-committee recommend that about £870 of this sum be expended in Building and that the