5th July 1871

Present The Rev. Canon Cotterill in the Chair Messrs Thomson, Martin Crosbie Dr Prins and later in the evening the Rev J. Fraser
The minutes of last meeting were read and confirmed
Resolved to recommend to the annual meeting that rule 4 be amended so as to read
That the Government of this Institute shall be vested in a managing Committee consisting of the President two Vice Presidents, Treasurer Librarian and Secretary and Seven Committee men all to be elected annually except the three junior Committeemen who shall remain in office for another year. Three to be a quorum
Resolved further to recommend in terms of Rule 29 as the members have failed to exercise their prerogative that the following be the officers and Committeemen for the ensuing year viz:
President Mr J. Tancred, Vice Presidents The Rev J. Fraser and Dr Prins Librarian Canon Cotterill Treasurer John Thomson Secretary R. C. Fyfe Committee Messrs Pratt, Bird, Crosbie Black Northey, Dymock and Dr Turnbull
Resolved to meet half an hour before the meeting of the annual meeting tomorrow to talk over the business.

Confirmed Augt. 9th 1871

William Pratt

Chairman pro. tem.

9th August 1871

Present Mr Pratt in the Chair Dr Turnbull Rev G. Cotterill and Messrs Dymock, Northey Bird, Crosbie, Black, Thomson and Fyfe.
The minutes of last meeting were read and confirmed
The Treasurers statement was then read showing a balance in hand of £55:1:4. The following were afterwards passed and ordered to be paid viz: N. Jones 147/9 T. Williams 20/- F. Turner 23/7 Jos Hawfield 35/- Southern Cross 38/- Southland Times (Postage) 4/4.
A conversation arose as to two accounts in respect of Firing and Lighting ~~that~~ entered in the petty expenditure account and latterly the Secretary was instructed to report as to these being afforded to the Clerk for his dwelling house against next meeting
The Secretary then submitted a proposal made by certain members of the Institute Mr Jones and others guaranteeing £25 towards the erection of a smoking room &c & desiring to know the feeling of the Committee in the matter ~~and if favorable~~
Resolved on the motion of Dr Turnbull seconded by Mr Dymock that ~~the~~ Mr Pratt Chairman, Secretary and Mr Crosbie be requested to confer with Mr Jones and enquire into the cost and likelihood of raising funds for the additional room desired and to report to next meeting.
Resolved that the Librarian be authorised to spend a small amount in preparing the Catalogue for the Printer and that tenders for same be invited the Librarian & Mr Crosbie to decide acceptance of same. Further that Six pounds be voted the Librarian for the binding of tattered books and loose magazines
Resolved that Canon Cotterill Dr Turnbull and Mr Northey be the Library Committee for the current year.
Read and confirmed this 13 day of September 1871

G Cotterill
Chairman