

At a meeting of the Building Committee on the 7th
Mr Farr having reported that the Builders were
willing to undertake the whole of the additional
work for the sum of £282 including Stoves and
Chimney-pieces, the Architect was requested to order
the work to be done immediately

James Johnston
Chas Allison
J M Morrison

Christchurch

20th Feb^y 1864

To the Managing Committee of the
Christchurch Mechanics Institute

In compliance with the Resolutions passed on the 6th
Jan^y last the Library Sub Committee Report as follows -

That a more correct and useful Catalogue is necessary than the one
now in use at the Institute -

That a printed Catalogue is urgently required by Members -

That Members are much inconvenienced for the want of one -

The Committee, therefore, recommend that a Catalogue be forthwith
prepared combining a numerical and alphabetical arrangement as shown
on the specimen sheet which the Committee have the pleasure of
laying before you -

As to size style of printing &c the Committee suggest
that the "London Mechanics Institution" Catalogue be taken as a copy -

A copy of this Catalogue will be produced to you for inspection -

As to the cost of the recommended work: assuming
that it can be printed on 32 pages of the size of the "London
Mechanics" the expense for printing 200 copies, with
the Rules will be about £5 -